

Company Registration No. SC398650
Charity Registration No. SC042309

TRANSITION BLACK ISLE

**DIRECTORS' REPORT AND FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED 31ST MARCH 2015

**TRANSITION BLACK ISLE
(COMPANY LIMITED BY GUARANTEE)**

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TRANSITION BLACK ISLE
(COMPANY LIMITED BY GUARANTEE)

TRUSTEES' ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2015

The trustees, who are also directors for the purpose of company law, have pleasure in presenting their annual report and the unaudited financial statements of the charity for the year ended 31st March 2015.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Transition Black Isle
Charity registration number	SC042309
Company registration number	SC398650
Registered office	Glachbeg, Allanglach Wood North Kessock Inverness, IV1 3XD

The Trustees

The trustees under charity law, who are also the directors under company law, are as follows:

John Church (resigned 11th June 2015)
Maggie Dove
Vanessa Halhead
Julian Paren
Wendy Price
Richard Robinson
Martin Sherring
Anne Thomas
John Wood
Sue Howard (appointed 5th December 2014)
Julie Gibson (appointed 5th December 2014)
Peter Moffatt (appointed 11th December 2014)

Bankers	The Co-operative Bank plc PO Box 250 Skelmersdale WN8 6WT
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Independent Examiner	Melissa MacLennan CA Member of the Institute of Chartered Accountants of Scotland MacLennan Accountants Ltd 35 Torview Contin Strathpeffer IV14 9EF
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TRUSTEES' ANNUAL REPORT *(continued)*
FOR YEAR ENDED 31 MARCH 2015

Incorporation and Commencement of Operations

Transition Black Isle was incorporated on 3rd May 2011 and commenced operations on 29th October 2011. Transition Black Isle was registered as a Scottish Charity on 13th May 2011.

Structure, Governance and Management

The trustees, who are also directors, are responsible to the members for the running of the company. Their meetings are advertised on the company website, and all members are welcome to attend meetings and contribute. All trustees are required to stand down at the Annual General Meeting of the company, but are free to stand for re-election at the meeting. The trustees also have the power to co-opt additional trustees between Annual General Meetings. The administration and function of the company is governed by its articles of association.

Objects and Activities

Transition Black Isle is part of the worldwide Transition Movement, which is dedicated to easing the transition to a future which is less dependent on fossil fuels, minimising the contribution to climate change and reducing the exposure to shocks arising from fuel price increases. Transition Black Isle is active in the Black Isle area of the Scottish Highlands.

The company's activities during the year included:

Million Miles project

This three year programme of events promoting sustainable, low-carbon forms of travel, including public transport, lift sharing, cycling and walking, ended in March 2015. The aim of the project, to reduce Black Isle residents' car mileage by 1 million miles per annum, was exceeded by 35%. The trustees are grateful to the Climate Challenge Fund who were the main funders of the project, to the Community Cycle Trainers who ran 471 active travel events with 5,369 participants, and in particular to Marion McDonald and Peter Elbourne who shared the post of Project Officer. Although the project itself has finished, many activities inspired by it continue, including a pilot, in Avoch, Fortrose and Rosemarkie, for a national Cycle Friendly Communities Scheme (funded by Cycling Scotland). Other funders of the Million Miles project and related activities were Sustrans (which funded a feasibility study into a new cycle track between Avoch and Munloch), Adopt an Intern (which contributed to the cost of producing descriptions of cycle routes between the main Black Isle villages), and the Highland Council's Ward 10 Discretionary Fund, which contributed to the cost of installing bike racks.

Black Isle Community Energy

Transition Black Isle supported this group which developed a proposal for a community-owned wind energy scheme on the high ground of the Black Isle. This was put to a ballot of the community in March 2015, with a small majority of those voting being against the idea, but nevertheless the debate leading up to the ballot did much to raise awareness of renewable energy. In particular, a debate organised by Transition Black Isle, titled "Electricity, Windfarms and You", in February 2015, attracted an audience of around 150, 40% of whom reported they were likely to change their behaviour as a result of the event. The trustees are grateful to Local Energy Scotland, who grant-aided the preparation of a feasibility study into the scheme, Highlands & Islands Enterprise, which funded the ballot itself, Forestry Commission Scotland's Community Fund for a contribution to the costs of promoting the ballot, and the Pebble Trust which funded the Electricity, Windfarms and You debate.

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TRUSTEES' ANNUAL REPORT (*continued*)
FOR YEAR ENDED 31 MARCH 2015

Black Isle Bicycles

With financial assistance from the Coastal Communities Fund, Transition Black Isle set up a trading subsidiary which operates a bike hire and guiding service, encouraging low-carbon local holidays. Transition Black Isle volunteers provide management services to the company.

Other activities

In addition, the charity continued to:

- operate monthly community markets in Cromarty and North Kessock;
- support community gardens in Muir of Ord and Culbokie;
- distribute domestic electricity meters to allow householders to monitor and reduce their use of electricity;
- sell our publication “A Growing Guide for Vegetables and Fruit in the North of Scotland”;
- run our annual 'Potato Day' enabling people to purchase a wide range of seed potatoes at low cost;
- hold regular meetings and events to promote, for example, vegetable growing and domestic renewable energy generation.

Financial Review and Reserves Policy

The net surplus for the year ended 31st March 2015 was **£2,029** (2014: £1,014), giving unrestricted funds amounting to **£10,859** (2014: £8,830) at the year end.

The remuneration of all Transition Black Isle's employees was funded by the Climate Challenge Fund until March 2015 and by the Coastal Communities Fund until March 2016, and the organisation has no premises. Consequently the unfunded fixed costs are very modest, and the trustees therefore believe it is inappropriate to aim to retain a proportion of reserves defined in terms of recurring costs.

All significant non-recurring expenditure is considered by the trustees in the context of any sources of funding available and the level of reserves. In this way, the trustees ensure that all costs incurred are appropriate to the financial resources of the company.

Future Plans and Activities

During 2015 Transition Black Isle has partnered with The Highland Council and Community Energy Scotland to investigate setting up a network of electric vehicle charge points in rural parts of the Highlands.

The trustees also aim to maintain and develop the company's ongoing activities during the current financial year.

Martin Sherring
Company Secretary
23rd October 2015

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INDEPENDENT EXAMINER'S REPORT
FOR YEAR ENDED 31 MARCH 2014

I report on the accounts of the charity for the year ended 31 March 2015 which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Melissa MacLennan CA
23rd October 2015
Member of the Institute of Chartered Accountants of Scotland

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STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
FOR YEAR ENDED 31 MARCH 2015

	Note	2015	2015	2015	2014
		Unrestricted	Restricted	Total	Total
INCOMING RESOURCES					
Voluntary income	2	2,990	112,996	115,986	75,224
Incoming resources from charitable activities (sales)		7,530	0	7,530	7,905
Investment income (bank interest)		47	0	47	15
Total incoming resources		10,567	112,996	123,563	83,144
RESOURCES EXPENDED					
Charitable activities		8,187	112,123	120,310	80,232
Governance costs		351	0	351	413
Depreciation	3	0	873	873	1,485
Total resources expended		8,538	112,996	121,534	82,130
NET INCOME FOR THE YEAR		2,029	0	2,029	1,014
RECONCILIATION OF FUNDS					
Total funds brought forward	7	8,830	0	8,830	7,816
TOTAL FUNDS CARRIED FORWARD		£10,859	£0	£10,859	£8,830

The charity has no recognised gains or losses other than the results for the year as detailed above. All of the activities of the charity are classed as continuing.

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BALANCE SHEET
31 MARCH 2015

	Note	31st March 2015	31st March 2014
FIXED ASSETS			
Tangible assets	3	903	768
Investment in subsidiary	4	1	1
Total fixed assets		904	769
CURRENT ASSETS			
Debtors	5	24,276	9,675
Cash at bank and in hand		26,827	14,607
		51,103	24,282
CREDITORS: Amounts falling due within one year	6	(41,148)	(16,221)
NET CURRENT ASSETS		9,955	8,061
TOTAL ASSETS LESS CURRENT LIABILITIES		10,859	8,830
NET ASSETS		£10,859	£8,830
FUNDS			
Unrestricted funds	7	10,859	8,830
Restricted funds		0	0
TOTAL FUNDS		£10,859	£8,830

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the period by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act;

The trustees acknowledge their responsibilities for:

- i. ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- ii. preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393 and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008). These financial statements were approved by the trustees and signed on their behalf by:

Martin Sherring
23rd October 2015

Julie Gibson
23rd October 2015

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The notes on pages 9 to 12 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 31 MARCH 2015**

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

Cash flow statement

The trustees have taken advantage of the exemption in Financial Reporting Standard No.1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

Incoming Resources

Voluntary income includes donations, gifts, membership fees and grants that provide core funding or are of general nature. They are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Any incoming resources received in an accounting period that relate exclusively to future periods are deferred on the Balance Sheet.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Contractual arrangements and performance related costs are recognised as services are supplied. Other payments are recognised when a constructive obligation arises that results in the payment being unavoidable. Governance costs include those costs incurred in the governance of the Charity and its assets and primarily associated with constitutional and statutory requirements. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

Funds

Restricted Funds

These represent income received that is subject to specific restrictions for use determined by the donor which are narrower than the charitable company's general objects.

Unrestricted Funds

These represent all other funds and are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Fixed Assets

Items of a capital nature (excluding investments) are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 3 years.

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NOTES TO THE FINANCIAL STATEMENTS *(continued)*
FOR YEAR ENDED 31 MARCH 2015

2. Voluntary income

	2015	2015	2015	2014
	Unrestricted	Restricted	Total	Total
Grant income				
Climate Challenge Fund	0	76,400	76,400	59,167
Sustrans Feasibility Study Grant	0	10,000	10,000	0
Local Energy Scotland	0	9,984	9,984	0
HIE: Black Isle Community Energy Ballot	0	8,877	8,877	0
Cycling Scotland	0	2,541	2,541	5,911
Adopt an Intern	0	2,068	2,068	0
Pebble Trust	0	943	943	0
FCS Community Fund	0	804	804	0
Highland Council	0	506	506	1,000
Co-operative Community Fund	0	0	0	2,000
Awards for All	0	0	0	3,982
Release of deferred income (depreciation)	0	873	873	1,485
Donations	1,895	0	1,895	547
Membership	1,095	0	1,095	1,132
Total voluntary income	£2,990	£112,996	£115,986	£75,224

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR YEAR ENDED 31 MARCH 2015

3. Fixed assets and Depreciation

	2015	2014
Cost		
Opening Balance	10,618	9,926
Additions in Year	1,008	692
At 31 March	11,626	10,618
Depreciation		
Opening Balance	9,850	8,365
Charged in Year	873	1,485
At 31 March	10,723	9,850
Net Book Value		
At 31 March	£903	£768

4. Black Isle Ventures Ltd.

Black Isle Ventures Ltd., which trades as Black Isle Bicycles, was incorporated on 20th March 2014 and is a wholly-owned subsidiary of Transition Black Isle. It has been funded for the first 2 years of operation by the Coastal Communities Fund. The new company has a share capital of £1.

5. Debtors

	2015	2014
Trade debtors	271	3,123
CCF grants outstanding	22,995	6,192
Other debtors	1,010	360
Total debtors	£24,276	£9,675

6. Creditors

	2015	2014
Trade creditors	24,656	381
Accruals	1,730	5,072
Deferred income	13,162	10,768
Other creditors	1,600	0
Total creditors	£41,148	£16,221

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NOTES TO THE FINANCIAL STATEMENTS *(continued)*
FOR YEAR ENDED 31 MARCH 2015

7. Movement on funds

	31/03/14	Incoming resources	Resources expended	31/03/15
Unrestricted funds	8,830	10,567	8,538	10,859
Restricted funds	0	112,996	112,996	0
Total funds	£8,830	£123,563	£121,534	£10,859

8. Related Party Transactions

No trustees or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

9. Staff costs

	2015	2014
Wages and salaries	43,942	36,560
Social security	925	1,436
Total staff costs	£44,867	£37,996

The average number of employees during the year, calculated on the, basis of full-time equivalent, was 1.5 (2014 – 1.5). No employee received remuneration of more than £60,000 during the year (2014 – none).

10. Directors' Remuneration

No fees or emoluments were payable or paid to the directors in the year (2014 – Nil), in accordance with the company's Articles. No expenses reimbursement other than costs directly incurred on behalf of Transition Black Isle were made to any of the directors (2014 – Nil).

11. Company Limited by Guarantee

The liability of members is limited by guarantee. In the event of the charity being wound up during the period of membership or in the following period, members would be required to contribute an amount not exceeding £1.

12. Taxation

As a charity, Transition Black Isle is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity. The charity is not registered for VAT.